

GENERAL FUND CAPITAL MONITORING								
PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009 £	2 SLIPPAGE from 2007/08 Plus Supplementary £	3 TOTAL 2008/2009 CAPITAL PROGRAMME £	4 PAYMENTS to 30th November 2008 £	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving	
<b>FINANCE AND HUMAN RESOURCES PORTFOLIO</b>								
<b>Central Offices</b>								
K1001 Capital Works	150,000		150,000	81,572	£100k is for routine day to day spend on offices including improvements to Locality Offices, Health & Safety works, Ground floor area and flat roof works. The additional 50k is for an office accommodation review. Work has started and the full amount will be spent. Need to allow for staff allocations.			
K1004 Central Offices Boilers	70,000		70,000	38,611	Boilers are now installed and running. Costs of the scheme will be £72k of which the additional £2k will be vired from Central Offices budget. The scheme includes the Solar Panels which are expected to cost between £8k-10k. The order has been placed and should be installed by the end of January 09. This will be spent.			
K1011 DDA Compliant Meeting Room	157,000		157,000	68,836	The DDA Meeting room is now being used. It is nearly complete but some doors need to be moved around for DDA purposes. Other work to be carried out will include improving existing meeting rooms and Members facilities. This budget might be slightly underspent - figure is to be reported next month.		50,000	
K1012 Emergency Generator Installation	26,000		26,000	18,630	This has now been installed. There are some minor works to be completed including adding some security fencing around the generator. The order has been placed but a small saving of approximately 3k is likely.		3,000	
<b>DDA Act Compliance</b>								
- Compliance Works Provision	100,000		100,000	0	A programme of schemes has been put forward and work has already commenced on some areas including Haslemere LO Doors & work on Showers at The Edge. It is on target to spend the full budget.			
K1006 - Central Offices	0		0	5,819	Work on these schemes will continue throughout the year.			
K1305-8 - Leisure Centres	0		0	43,886				
K1309 - Other Leisure Buildings	0		0	4,647				
<b>LEISURE</b>								
<b>Sports Centres</b>								
K1301 Client Rolling Programme	70,000		70,000	30,986	The majority of the budget will be used for maintenance works identified at Cranleigh & Godalming Leisure Centre. An updated work plan/programme of spend has been drawn up. There is a problem with a boiler at The Edge LC but this issue is being discussed with Surrey CC.			
K1302 The Herons Rolling Programme	30,000		30,000	8,382	Work will involve an upgrade of the Reception area including adding turnstiles and other maintenance works. A work plan has been drawn up.			
K1310/K Leisure Strategy	2,350,000		2,350,000	0	In line with agreed timescales, reschedule £2,000,000 budget in later years.	2,000,000		
K1314 Leisure Capital Project Manager	37,500		37,500	7,140	This will be spent this year.			
K1315 Leisure Strategy Implementation	0		0	43,888	Consultancy Fees to be met from Leisure Strategy Contract.			
<b>Recreation</b>								
K1340 Recreation Ground / Pavilions	30,000		30,000	16,840	A programme of work has been identified for the Pavilions. Work on Wrecclesham Pavilion is now underway and will cost approximately £5k. The remainder of the budget will be spent on Farnham Pavilion and improvements to the ball proof fencing at Farnham Town Football Club.			
K1341 Recreation Ground Pitch Replacement			0	0	Budget provision of 10k is being used for work on Holloway Hill Recreation area. See K1413			
K1343 Pavilions - Capital Works		10,000	10,000	2,499	This budget will be used where necessary in conjunction with the work carried out for other Recreation Grounds/Pavilions - Wrecclesham and Farnham Pavilions.			
K1344 Recreational Facilities for Young People			0	0	Budget provision of 22k is being used for work on Holloway Hill Recreation area. See K1413			
K1345 Playground Replacement Programme	25,000		25,000	29,833	An annual playground inspection including DDA Audits has taken place. This has now been reviewed and areas for improvements have been identified. Main project is Farnham Park. Work is in progress and should be complete within the next few weeks. Including the spend from S106 and retention amounts it was reported that this budget is on target.			
K1348 Cemeteries - risk assessment headstones	40,000		40,000	0	An initial assessment will be carried out and a report will be submitted to inform members of the situation and possible solutions in order to complete this task. It is not possible to implement the project this year so there will be slippage of £35k. The ITCM have been contacted and a new Health & Safety document for Cemeteries is due soon. The report will follow after this. The 5k will be spent on consultancy fees for the assessment.		35,000	
K1352 Broadwater Lake Spillway	33,000		33,000	0	Dam inspectors have visited and a programme of work has been produced. One quote has been received and they are expecting another back soon for the design and management of this project. £10k will be spent in 08/09. The majority of the work is best completed during the summer months, therefore, there will be slippage of £23k.		23,000	

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th November 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
K1353 Woolmer Hill Sports ground Car Parking	50,000		50,000	0	New Scheme agreed October 08. This scheme will double the car parking space for the Sports Ground. £25k will be met from external funding. Progress is being made but it is dependant on the other funding. More information is needed for next meeting on how achievable this is to complete in 08/09.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th November 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
<b>Countryside</b>							
K1373 Stewardship Commitments & Habitat Man	8,300		8,300	2,535	Budget has been fully committed. Majority of work will be carried out during the Winter.		
K1377 Countryside Site Capital Works	25,000		25,000	12,981	A programme of work has been drawn up to monitor spend and progress. The majority of work will be carried out during the Autumn/Winter. £18,000 has been spent to date & £4,500 has been committed. This will be spent.		
K1378 Countryside Health & Safety Works	20,700		20,700	3,230	Majority of work will be carried out during the Autumn/Winter and the budget has been fully committed.		
K1380 Farnham Park Restoration	50,000		50,000	33,174	This is the Council's contribution to the project. A timetable of work has been produced indicating where budget will be spent. Work has started and it was reported that a bill of £25,500 has been received. The project will be completed this financial year and the whole budget has been committed.		
K1381 Summerlands Open Space - path surfacing	25,000		25,000	0	New Scheme agreed October 08. To improve the surface of this grassland/open space which is used by Waverley residents. Sight investigations are underway and quotes are due in. This will be completed.		
<b>Partnership Projects</b>							
K1412 Aarons Hill Skate Park	0		0	40,015	Work is completed. Project is externally funded.		
K1413 Holloway Hill MUGA	0	185,000	185,000	151,894	Waverley BC is overseeing this project that is largely externally funded. It is on target.		
K1414 Broadwater Park MUGA	47,000		47,000	0	New Scheme agreed October 08. Provides Leisure Facility and improves the environment of the area. £27k is being met from external funding and is in place. The consultation stage is being completed and this is on target.		
K1450 Farnham Park SPA	300,000	31,000	331,000	8,092	This is planned capital expenditure and a timetable of work has been produced but £185K budget will slip to next year for the continuation of the project. £171k is committed on the Park Lodge and work is underway. An invoice of £55k is expected in December.	184,834	
<b>Arts</b>							
K1330 Farnham Memorial Hall - Ext Building Works	40,000		40,000	263	Redecoration is planned and windows have been installed. The work is nearing completion. This will be spent.		
K1391 Museum of Farnham - Capital Works	470,000		470,000	232,683	Work is nearly complete. Official opening of the museum was on 8th November but there are a few additional improvements that are being made and the full budget will be spent.		
K1393 Museum of Farnham - Roof repairs	6,000		6,000	0	Work to be carried out towards the end of year. It will follow the completion of the Garden Gallery.		
K1394 Museum of Farnham - Lighting	5,000		5,000	4,983	Lighting is now complete.		
<b>PLANNING &amp; MAJOR DEVELOPMENTS</b>							
<b>Planning Delivery Grant</b>							
K1515 Capital works funded from PDG	51,000	58,000	109,000	15,058	A revised list of schemes has been produced and estimated spend for 08/09 is now £76,600. £32,000 will be rescheduled for future years. Need to identify other areas to spend this budget. A suggestion for possible IT programmes was put forward.		
<b>EAST STREET AND PROPERTY MANAGEMENT</b>							
K1510 Miscellaneous Properties - Improvement Programme	20,000		20,000	83	Work proposed for Godalming Museum and Ashgate Gallery and will be spent towards the end of the year. The order has been placed for the fencing work and there is potential work on East Street in order to smarten up the area including boarding up of a property. There work has been commissioned and the budget will be spent. A updated list of spend is to be circulated at the next meeting.		
K1514 Development Consultancy - General	95,000		95,000	68,005	This is mainly spend on East Street and Salary Costs. Grounds Maintenance work has been carried out and invoice is due in. This will be spent.		
<b>HOUSING, PROCUREMENT &amp; E-GOVERNMENT</b>							
K1101 House Renovation Grants-Disabled Facilities	400,000		400,000	263,348	There has been a change in Legislation which gives the opportunity to claim back grant money from DFG. The estimated spend is between £350k and £375k, therefore, a saving of £25k has been recognised. This service is demand driven and on target.		25,000
K1101 House Renovation Grants-Private Sector	60,000		60,000	39,807	There is merging of other LA and Private Sector companies for care and repair services. On target for this year.		
K1110 Central Communications	30,000		30,000	7,656	This budget is spent on Alarms throughout the year. The Lifeline equipment will also need replacing. A breakdown of required budget over the next few years is needed. The Careline review has been completed and an order for equipment has been placed. The budget will be fully spent. A proposal for a new project has been put forward for 08/09 if more savings in other areas are identified. This is to be reviewed.		
K1111 Day Centres	10,000		10,000	5,779	This budget will be spent. Work includes replacing the Boiler at Farnham Day Centre (3-4K) and redecoration works.		
K1112 House Condition Survey	0	24,000	24,000	8,516	The Survey is now complete and final invoices have been received. This is the total cost of the project which means a total saving of approx £15.5k.		15,500
K1113 Housing Needs Survey	0	8,000	8,000	0	This budget will be spent. The final draft of the report is in.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th November 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
K1115 Flooring at Farncombe Day Centre	12,000		12,000	0	New Scheme agreed October 08. Lino Flooring at the Day Centre is to be replaced before it rises and becomes a hazard. Work has been scheduled for the New Year as the Day Centre needs to close whilst the work is being carried out.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th November 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
<b>Electronic Government for Customer Service</b>							
<b>Implementing Electronic Government</b>							
<b>ICT Infrastructure Rolling Programme</b>							
K0001 Forward Programme/Legislative Changes	10,000		10,000	554	An order for £8,000 has been place for 'Dual Authentication' - a Government requirement for setting staff up to work from home. The rest will be spent during the remainder of the year.		
K0003 Desktop/Server Upgrades VIRTUALISATION / CITRIX PROJECT	123,000	10,000 24,000	10,000 147,000	8,541 3,996	Majority of budget to be included for Virtualisation project. The £97K has been moved - see Virtualisation Project. A report has been approved and work is due to start. A detailed programme of spend has been produced. Budgets drawn in from Desktop/Server Upgrades, Remote Working Transport Plan, Upgrade/Replace systems and Limehouse Publisher. This is an investment so budget can be reduced in future years although the Virtualisation project still requires annual licences. The hardware has arrived and some implementation will take place by 20th Dec 08.		
K0246 IT Infrastructure (ITIL)	50,000		50,000	0	The Service Desk Software has now arrived and is due to 'go live' on 12th January 09. A programme of spend is being drawn up for the remaining budget which will include training etc. This will be spent.		
<b>Maintain Existing System</b>							
Upgrade/Replace Systems	0	35,000	35,000	13,367	This budget is slippage/schemes from last year - payroll (8K), elections (software upgrades - 5K), network upgrade (17K) & EDRMS (5K). The EDRMS is a potential saving. The additional 12K has been moved to be used for the Virtualisation Project.		5,000
Register of Electors	0	6,000	6,000	974	This should be spent in December/January.		
K0207 Web-enabling Back Office Systems	20,000		20,000	19,409	This work has been carried out and the Kiosks are in place. It is a Governmetrix system used for gaining feedback from customers. The feedback is now coming in and it is being monitored.		
<b>Electronic Service Delivery</b>							
Remote Working - Company Transport Plan	0	0	0	0	Budget to be included for Virtualisation project. The £20K has been moved - see Virtualisation Project.		
<b>Information Management</b>							
K0214 Licensing & Regulation	0	6,200	6,200	2,014	This will be spent this year. IT are running a health check on the system and are also in contact with Northgate regarding training. Two days of training has taken place.		
K0215 Local Housing Allowance Software	0	0	0	17,731	IBS Open Revenue System - Legislation Software. This cost will be covered by a grant.		
K0223 Cash Receipting	0	8,000	8,000	985	There will be a saving but some budget will be spent. Reported a saving of £2,000. It was suggested that a Bar Coding of Bills scheme identified for 09/10 capital programme is brought forward to 08/09. A report will go to Executive meeting in December.		2,000
K0227 Website Content Management System	0	25,800	25,800	15,440	Spend this year will be on Intranet Module. A report will go to Management team in December and due to be in place in February 09. It will be spent.		
K0229 Telephony - Call recording	0		0	3,140	Expenditure relates to 07/08 scheme but budget is needed here to cover costs incurred.		
K0231 Government Secure Communications	0		0	0	Spend will be covered by a Government Grant for two years for 'secure intranet'. There are 91 items to comply with by March 09.		
K0232 Grantfinder Web-based System	7,000		7,000	5,200	New Scheme agreed October 08. A tool to assist Grants Officer securing grants for WBC and to assist community organisations. The software is now in place and there will be a saving of £1,800.		1,800
K0245 E-Submission Building Control	10,900		10,900	3,303	The latest software for Building Control has now been installed and training will take place. The actual cost is £3,880. This is a significant saving compared to original quote but the remaining balance of approx £7,000 has now been committed.		
K0247 Scanning Planning Files	10,000		10,000	3,810	This is for the cost associated with back scanning of documents in the planning department. This is an essential requirement particularly with the accommodation changes. Tenders are due back.		
K0248 Scanning Equipment - Central	26,000		26,000	0	Spend will be on scanning files from Locality Offices and any networks needed. The original idea is to purchase four scanners - one for the main office and one for each locality office. An idea was put forward at the meeting for utilising the new photocopiers/printers to scan the files rather than purchasing new equipment. This will be investigated further and reported back at the next meeting. There is a potential saving.		
K0249 Scanning - EDRMS Environmental Health	21,000		21,000	0	A new database for Environmental Health has been installed and it will be useful to be able to link it to EDRMS. It would be good to progress this scheme as soon as possible but there may be some slippage.		
K0251 Mapping Intranet	37,000		37,000	0	The scheme covers managing maps across the whole authority (Map Management System). A demonstration will take place on 12th January 09 but project may be slipped to 09/10.		
K0252 Limehouse Publisher	0	0	0	0	Budget to be included for Virtualisation project. The £18K has been moved - see Virtualisation Project.		
K0301 EDRMS (Electronic Records & Man System)	75,000	59,000	134,000	0	EDRMS is to be considered as part of the WBC Information Strategy Report. A saving of £50,000 has been reported and the remaining budget of £84,000 will be used to cover the contractual commitment (approx £40k) and future development although it may slip to 09/10.		50,000

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 30th November 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
<b>ENVIRONMENT</b>							
<b>Environmental Health</b>							
K1201 Contaminated Land	50,000	15,300	65,300	0	Preparation for inspection stage of prioritisation of sites- desktop studies and sampling. Concentrating initially on sensitive land uses within Waverley ownership. Not yet started so will only need £35k this year and there is a chance this will be delayed further due to staff/work commitments.	30,000	
K1205 SHIP - Tackling Fuel Poverty	10,000		10,000	0	New Scheme agreed October 08. Reduce number of people living in fuel poverty and non decent homes. Funding is sought to participate in this grants programme. There are problems with the legal aspects of the agreement associated with this project that are currently being resolved. Group to be kept updated.		
K1206 Farnham Air Quality Management Area	20,000		20,000	0	New Scheme agreed October 08. Improve air quality in Farnham. Additional funding is being used from Surrey County Council. A report has been produced and options were discussed at a partnership meeting on 12th December 08. There could be some slippage.		
<b>Public Conveniences</b>							
K1220 Rolling Programme	10,000	34,200	44,200	49,199	Programme consisted of work to be carried out on 3 PCs. The work has now all been completed. The budget is overspent due to a dispute with Farnham Town Council regarding the original agreement.		
<b>Car Parking</b>							
K1240 Rolling Programme	50,000	18,700	68,700	22,108	Budget is for issues with Car Parks as and when they occur. Other plans include improving signage and electronic charging points. An updated programme of spend was submitted by Paul Frame.		
K1241 Parking Equipment Replacement	30,000		30,000	27,300	This work has been completed. The remainder budget will be for capital salaries.		
K1242 Weyhill Car Park	40,000		40,000	1,316	A decision has been made not to go ahead with the scheme at this time. The remaining budget is a saving.		38,000
<b>Recycling - Containers</b>							
K1230 - Waste Recycling Containers	28,000		28,000	15,578	For replacement containers throughout the year.		
K1231 - Upgrade Recycling Bring-Sites	10,000	17,000	27,000	0	There have been requests for additional bring-sites. Letters have been sent out to Towns/Parishes asking for suitable places to install them. There has been a poor response but some banks will be replaced. One order is in and a second order is due. A saving of £7,000 has been reported.		7,000
<b>Bus Shelters</b>							
K1270 Replacement Programme	10,000		10,000	3,356	This will be spent as repair and replacement work is required throughout the year. A programme of spend has been drawn up. There are plans to improve a bus shelter in Godalming. £5,000 has been committed and the cost of a new shelter is £5,000 so this area will be spent.		
<b>PARTNERSHIP FUNDING</b>		213,000	213,000	98,091	Budget was fully allocated to schemes - awaiting draw down from organisations.		
<b>Total Capital Programme Expenditure</b>	<b>£5,491,400</b>	<b>£788,200</b>	<b>£6,279,600</b>	<b>£1,615,080</b>		<b>£2,272,834</b>	<b>£197,300</b>
<b>New Capital Schemes</b>					New Schemes approved in October 08 from savings identified in 08/09 budget		£119,000
<b>Potential Saving</b>					Potential savings identified November 08 onwards from Capital Programme 08/09.		<b>£78,300</b>
<b>SAFER WAVERLEY PARTNERSHIP - CAPITAL FUNDING FROM SSCF</b>							
<b>SPECIAL NOTE: NO CARRY OVER ALLOWED - CASH TRANSFER BY 31ST MARCH 2009 OR CASH TO BE RETURNED</b>							
1 Contribution to new Play Area at Northbourne Estate Godalming	5,000		5,000		See Waverley scheme K1345 Playground Replacement Programme. There is a potential problem with funds from WBC being committed elsewhere. This is being resolved.		<b>Note: £24,278 needs to be spent by 31/03/09 or money to be returned</b>
2 Camera bracket to lamp post, Gostrey Meadows	232		232	232	Surrey Police spend - SWP reimbursing		
3 Vehicle-activated signs (Surrey Police procuring)	7,950		7,950		Surrey Police spend - SWP reimbursing		
4 Contribution to Broadwater Park MUGA	10,000		10,000		See no.1 project on new capital scheme bids from Sept 2008 capital monitoring. This scheme is going ahead.		
<b>Total GOSE Capital Expenditure</b>	<b>£23,182</b>		<b>£23,182</b>	<b>£232</b>			